

**UNITED STATES ATTORNEY'S OFFICE
WESTERN DISTRICT OF OKLAHOMA**

210 West Park Avenue

Suite 400

Oklahoma City, OK 73102

ATTN: Ms. Leslie Reese

The United States Attorney's Office serves as the principal litigator for its judicial district and is responsible for coordinating multiple agency investigations within the district. The United States Attorney has the responsibility and authority to prosecute violations of federal criminal statutes, defend the government in civil actions, seek the enforcement of a variety of civil enforcement statutes, and institute proceedings for the collection of fines and penalties among other things. We are soliciting law students for the periods shown below, or longer in accordance with student school schedule.

**Projected No.
of Volunteers:** 6

**Internship
Location:** Oklahoma City, OK

**Application
Materials:** Cover letter, resume, official law school transcript, legal writing sample, dates when available, and telephone number(s) where student may be reached during the day

Qualifications: First-year (second-semester), second- or third-year law students, with satisfactory grade in legal research and writing. Law school graduates are not eligible for summer positions. Experience with WordPerfect helpful. **Must be a U.S. citizen** and will be subject to a background investigation due to the sensitive nature of the work performed by the office.

**Application
Deadline:** September 1st for Spring Program (January – May)
February 1st for Summer Program (June – August)
May 1st for Fall Program (September – December)

**Minimum Weeks
Required:** 10 weeks

Salary: Volunteer (without compensation) or work-study credit

Assignments: Typical assignments will include assisting with all facets of case preparation including: researching legal issues; drafting/writing motions and responses and various pleadings; providing trial support to Assistant United States Attorneys; interviewing witnesses, and assembling exhibits for trial.

Web Site: www.usdoj.gov/usao/eousa